

COMMITTEE OF DEPARTMENTS OF ACCOUNTING AND FINANCE

Executive Committee Meeting

Virtually via Zoom

2nd October 2020

Meeting started at 10.00am

Item		Action
1.	<p>Attendance and apologies</p> <p><u>Present:</u> Joan Ballantine, Sarah Jones, Siobhan Goggin, Lisa Weaver, Paul Jennings, Darren Sparkes, Parminder Johal, Seyi Adesina – Left at 10.55am, David Trodden – left at 11.25am</p> <p><u>Apologies:</u> Hafez Abdo</p>	
2.	<p>Minutes from previous meeting</p> <p>Previous minutes were proposed by JB and seconded by LW as an accurate record of the meeting.</p> <p>Mailing lists have been updated but still short of HOD names, although subject group head may be the lead in depts. This needs further work from the Committee to assist in getting this done and getting contact details for the universities who are not part of the network in an aim to get 60 Universities signed up. SJ to send out lists for colleagues to contact Uni's for details. JB and DT to work with SJ and give everybody some to contact</p> <p><u>CDAF/CPAF</u></p> <p>1. Joint Bursary (and possibly with Accg Education SIG) – no further update to date. Joan to progress when possible with Accg Ed SIG Committee – see item 7 below.</p> <p>2. CPAF (Elaine Harris) Research mentoring scheme now up and running and applications advertised.</p> <p><u>CDAF Survey for the network: Accreditation Issues</u></p> <p>SJ and JB to follow up and send survey around again</p> <p>SJ to liaise with Tracy re mailing list email addresses to ensure the most up to date list is used.</p>	<p>SJ /JB/DT/ ALL</p> <p>JB</p> <p>JB/SJ</p> <p>SJ</p>
3.	<p>Chairs Update</p> <p>Continue to promote activities etc on Twitter and LinkedIn.</p> <p>CDAF link tweets to BAFA – Seyi to speak to Hans van der Heijden in Sussex to see how to improve our traffic/posts on social media platforms.</p> <p>DT to send example social media report to Seyi.</p>	<p>ALL SA / DT</p>

<p>4.</p>	<p>Conference Update Decision to change focus of conference and to hold on one day only</p> <p>Thursday 6th May 2021 Virtual conference. Theme: Teaching in a Covid-19 Environment: Lessons learnt and the Way Forward JB to contact speakers who had agreed to speak at this year's conference and see if they can engage with this revised theme. (Barbara Flood, Greg Stoner, Alan Sangster and Hilary Lindsay)</p> <p>Paul to send the one page conference/workshop template to Joan to formulate the schedule for the conference.</p>	<p>JB</p> <p>PJennings</p>
<p>5.</p>	<p>Workshop Update Update website – for the revised conference and workshop detail Include a sentence on what the workshop will include when advertising on Twitter and websites so that it is clearer for participants to see what to expect.</p> <p>5th March 2021 – ONLINE “New Dawns for Accounting and Finance – Reflections on Business Development” How do we replace the lost revenue streams in A&F departments.</p> <p>DS has identified names to talk to about developing Exec Ed, Corporate development and training courses (e.g. accounting for non-accountants) etc and other specific revenue generation activities (from Aston and DeMontfort) followed by Q&A session at the end.</p> <p>Darren to complete the workshop template to formulate the schedule for the workshop.</p> <p>5th November 2021 – Venue initially planned to be ACCA London Planning Impact Case Studies: Managing the Process JB/PJ to organise Complete the one page template.</p>	<p>SA</p> <p>DSparkes/ PJennings</p> <p>DSparkes/ PJennings/</p> <p>JB/PJennings</p>
<p>6 & 7.</p>	<p>Treasurers Update and Bursary Call Treasurer circulated report to the committee. Bank balance £31k, approx. £9k committed to bursaries.</p> <p>24 subscriptions to date, including the 9 Committee members. Need to increase subscription numbers. Limit the sending out of External Examiner vacancies to paid up members.</p> <p>We were looking to launch pedagogic bursaries and discussed whether CDAF could do this in conjunction with Accg Ed SIG. £3.5k agreed from CDAF. Joan to discuss the possibility of matched funding from Accg Ed SIG. SJ/DT and JB to meet to agree the current way forward re managing the G-Suite for electronic payments.</p>	<p>SJ</p> <p>JB</p> <p>SJ/DT/JB</p>

8.	<p>Professional Bodies Update Lisa and Parminder updated the meeting having held meetings with the more peripheral accounting bodies.</p> <p><u>How best to take these new connections forward?</u> Inform them of the workshops and invite to workshop and/or conference and give a timeslot to introduce themselves. Add to the mailing list – please provide details to SJ plus check permission.</p> <p>What actions need to be taken regarding existing connections at ICAEW, ACCA and CIMA? – To be discussed at a future date.</p>	<p>PJohal/LW</p> <p>SJ</p>
9.	<p>AOB Noted that the decision with regards to COVID 19 bursaries has been superseded by the decision to look at introducing pedagogic bursaries noted in item 7.</p> <p>No other business.</p>	
10.	<p>Date of next Committee Meeting Friday 5th March – virtually. Time TBC around the workshop time.</p>	
	<p>Meeting closed at 11.50</p>	