

CDAF RESEARCH BURSARIES

CALL FOR APPLICATIONS 2022-2024

CDAF are offering up to **two** research bursaries for the academic years 2022-2024, up to a **maximum of £3,000** each. This includes funding for a research project (e.g., empirical/applied/quantitative/qualitative research in accounting/finance) and dissemination of findings at a conference.

Applications from both individuals and groups are welcome. The following conditions will apply.

- (a) Bursaries are intended as 'pump priming' for new or returning researchers, and are only available to those who are new to research **OR** who have taken a break from research (i.e., those in the last five years who have received no research funding from any external source **AND** have no refereed publications). They are **not** available to fund PhD programmes or preliminary work for PhDs.
- (b) Each application must include a letter from the relevant Head of Department confirming departmental support for the proposal together with confirmation of the eligibility of the applicant(s) for the award.
- (c) Applicants must be employed by institutions that are fully paid-up members of CDAF throughout the duration of the award.
- (d) Awardees must present a paper at a relevant BAFA regional, BAFA-SIG, or BAFA Annual Conference within a maximum of 24 months of the receipt of the first instalment of the award. If satisfactory progress is not made, the bursary may be withdrawn. Successful candidates will be expected to submit a progress report, typically 12 months after the bursary is awarded.
- (e) Payments will be made in two instalments, the second of which will only be paid once a satisfactory final report has been received and a paper has been presented at a relevant conference, as defined in (d) above. Payments will be paid to the applicant's university and, given the size of the award, overheads should not be deducted by the Institution, nor included in the budget submitted in the application.

Applications:

The following should be submitted:

- Research proposal, no longer than 3 sides of single spaced 12-point A4 (excluding references) (see pages 3 & 4 for more details/guidance).
- A summary CV, no longer than 2 sides of A4.
- A letter of support and confirmation of eligibility from the applicant's Head of Department.

Applications that do not comply with the above will not be considered.

Applicants should email their Research Proposal, Summary CV and Letter of Support as PDF files to:

Professor Joan Ballantine, Ulster University Business School
joan.ballantine@ulster.ac.uk

AND

Professor Hafez Abdo, Nottingham University Business School
Hafez.Abdo@nottingham.ac.uk

Closing date for application: 30th November 2022

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GUIDANCE NOTES

These notes are intended to assist in preparing project proposals for CDAF research bursaries. Each project proposal should give the following details:

1. Name(s) of Applicant(s)

2. Department(s) and Institution(s)

Please provide full address details together with relevant telephone number and e-mail address.

3. Experienced Colleague

It is expected that applicants, who are new researchers, will have experienced colleagues to whom they can turn for advice and assistance. The name, title and address of an experienced colleague who would be able to help an applicant with his/her research should be included. This requirement is waived in the case of returning researchers (last five years).

4. Title of Research

Using a maximum of 12 words (e.g. "A survey of small companies to discover their sources of financial advice".)

5. Brief Description

Set out in 20-30 words the main purpose of the research.

6. Proposed Outcomes

All recipients of a CDAF research bursary are required to present their project at a BAFA Regional, BAFA-SIG, or BAFA Annual Conference before the second instalment of their bursary will be paid. They are also expected to submit the findings of their research to a refereed journal. The proposal could indicate further research to which the project may lead and the personal and departmental development to which the research is likely to contribute.

7. Research Proposal

A brief outline of the research should be provided in accordance with the structure provided on page 4.

Research Proposal:

Please use the following headings in your proposal

Objectives:

Introduce the importance of the research, its objectives and why the area is worth investigating.

Background and Previous Research:

Set out briefly the background to the research (e.g., institutional, economic and social issues) along with an indication of relevant research (i.e., literature review) that has been carried out. Set out full citations for the references you have used at the end of the proposal.

Theoretical Underpinning/Framework:

Indicate which theory/framework you will draw upon in your research.

Research Method(s):

Specify the research method that is to be taken (e.g. experiment, survey, archival, case study, etc.) with appropriate justification. Give some details about where the data used in the study will be collected from and how it will be analysed (e.g. multiple discriminant analysis, thematic analysis). Depending on the nature of the research, this might involve, for example, indicating in which organisation a case study will be conducted, the nature of the population/sample, what analysis method(s) will be used, ethical approval, and procedures for data collection, storage and reporting (anonymity/confidentiality).

Costings:

Outline in detail the costs expected to be incurred in undertaking the research. **All costs must be justified** and any planned expenditure that is considered unnecessary or beyond what is reasonable will not be funded. Indicate the support that your Department will contribute (e.g. software, staff development, travel/subsistence expenses etc.).

NOTE: Applications must not exceed a maximum of 3 sides of single spaced 12-point A4 (excluding references). Any application in excess of this will not be considered.