

## COMMITTEE OF DEPARTMENTS OF ACCOUNTING AND FINANCE

**Executive Committee Meeting**

**Virtually via Zoom**

**1<sup>st</sup> April 2022**

**Meeting started at 09.30**

Item		Action
<b>1.</b>	<p><b>Attendance and apologies</b> Present: Joan Ballantine, Sarah Jones, Siobhan Goggin, David Trodden, Lisa Weaver.</p> <p>Apologies: Paul Jennings, Parminder Johal, Seyi Adesina, Hafez Abdo, Darren Sparkes.</p>	
<b>2.</b>	<p><b>Minutes from previous meeting</b></p> <p>All actions completed and further actions contained in minutes below.</p> <p>Some contacts had been made off the list of institutions but often with no reply, despite chasing. Please continue to chase.</p> <p>We discussed the need for the membership side of things to sit with one committee member in order for things to be kept more up to date. Will look to do this after the AGM if we have any new committee members.</p> <p>Are there committee members of other BAFA subgroups that we can speak to about membership? SJ to speak to Ian Crawford re sharing membership information.</p>	<p><b>ALL</b></p> <p><b>SJ</b></p>
<b>3.</b>	<p><b>Chairs Update</b> Joan updated committee re Dept of Education invitation re future of the labour market study. Joan previously provided the information to us, but this is an ongoing project and Joan is to make contact with DoE.</p>	<p><b>Ongoing JB to contact</b></p>
<b>4.</b>	<p><b>Conference Update</b> <b>Thursday 5<sup>th</sup> May 2022 – virtual conference</b> <b>Theme: Views on the Future of the Accounting Profession: Implications for Higher Education</b></p> <p>Conference agenda – Now completed with presentation titles. SJ to email Tracy (CDAF Admin) to advertise again.</p> <p>Website work needed: CDAF Events pages need some updating to include (use Accg History/Accg Education as exemplar: Registration details (how to book – click on Eventbrite link) Fee: Free Closing date:</p>	<p><b>SJ</b></p> <p><b>OA</b></p>

	<p>Include the titles of the presentation, and now we have the full running order this could be included as a photo on the webpages. Include the bios of the presenters (Alan Sangster's to follow from Joan)</p> <p>SJ and LW offered to write a couple of short introductory paragraphs for the webpages to outline the aims of the conference. Pass to Seyi to publish, however this should automatically be done for all our events.</p> <p>Committee: All need to provide initial questions to get the debate going. Agreed to meet on Fri 29<sup>th</sup> April 9 – 10 to review these questions, <b>SO PLEASE BRING SOME QUESTIONS WITH YOU TO THIS NEXT MEETING</b></p> <p>Lisa has previously shared details of the presentation topics for us to do this. Reminder of Alan's below: Alan Nelson would like to share his white paper after his talk but it will be based around the following: <a href="https://www.accountingcpd.net/LBR/G20051010163243-949240147/docs/The_Finance_Function_of_the_Future_whitepaper_by_Alan_Nelson.pdf">https://www.accountingcpd.net/LBR/G20051010163243-949240147/docs/The_Finance_Function_of_the_Future_whitepaper_by_Alan_Nelson.pdf</a></p> <p>Joan to get Alan Sangster's slides</p> <p>Conference platform has been set up – Paul &amp; Tracy.</p> <p>Paul – please can you update on whether we can we also use Wonderme for networking at start of the day/lunchtime and towards end of day – is this possible with the dedicated landing page.</p> <p>Need a committee practice session prior to the conference. Will do this at meeting on 29<sup>th</sup> April 9 – 10. Can we send a reminder email perhaps with the slides attached a couple of days before the conference to remind people?</p> <p>Seyi to organise the breakout rooms on the day</p>	<p><b>OA</b></p> <p><b>SJ/LW</b> <b>OA</b></p> <p><b>ALL</b></p> <p><b>JB</b></p> <p><b>PJennings</b></p> <p><b>PJennings</b></p> <p><b>PJennings</b></p> <p><b>OA</b></p>
<p><b>5.</b></p>	<p><b>Workshop Update</b></p> <p><b>4<sup>th</sup> March 2022 – Venue Online</b> <b>Building Sustainability into the Accounting and Finance Curriculum</b> Thanks to Lisa for pulling this together - a well-attended event which provoked plenty of questions.</p> <p>LW raised the issue about consent of external speakers to be recorded and published on Youtube. SJ to construct a simple permission request for speakers.</p> <p>Seyi has not shared yet shared the results of the poll re location of workshops that was gathered on the day. What was the outcome of this poll?</p> <p><b>4<sup>th</sup> November 2022 – Venue ONLINE</b> <b>Decolonising the Curriculum: Implications for Accounting and Finance</b> Email update from Darren on status of workshop.</p>	<p><b>LW/JB</b></p> <p><b>SJ</b></p> <p><b>OA</b></p> <p><b>DS/ PJohal</b></p>

	<p>Melanie-Marie Hayward, <i>Director of Education Development Service (EDS) at Birmingham City University</i>  Melanie will start with the broader perspective of decolonisation of the curriculum in HE to ensure that all attendees are aware of what decolonisation really is, definitions etc., and progress so far.</p> <p>Stewart Smyth from Sheffield, Professor, University of Sheffield  Stewart will bring the discussion to a more specific focus on Accounting and Finance curriculum.</p> <p>Parminder and I will work on putting the workshop schedule together to distribute before the next meeting.</p> <p>Further update to previous minutes - Darren in contact with PSRB's to get their reaction – max 2. to present on the day</p> <p>Seyi needs to update the</p> <p>Further topics for workshops – noted as a prompt for future discussions.  Degree inflation and what to do about it?  Academic Integrity &amp; papermills – possible conference topic.  DT to investigate whether LSE could be a venue for conference.</p> <p>At December meeting, made the following suggestion but not discussed in Feb. Review at next meeting in April.</p> <p>Following the discussion with regards the online workshop in November, due to the overall feeling that given the nature of the workshop, we should make it as accessible and inclusive as possible, we decided that the March 2023 workshop would be in person (Venue TBC).</p> <p>Further discussion needed re the topic of and speakers for the March 2023 workshop and May 2023 conference.</p> <p><b>3<sup>rd</sup> March 2023 &amp; possible conference in May 2023 – Venue TBC</b>  The Impact of AI and digital technology – are we preparing our students for their career journeys?</p> <p>Committee members to make further suggestions for 2023 workshops.</p>	<b>ALL</b>
6.	<p><b>Treasurers Update</b></p> <p>Treasurer gave update. No further monies received since last meeting, but 15 invoices issued for annual renewals.  List has been circulated – everyone to make contact as previously agreed.</p> <p>Approx. £40k in bank and £8k outstanding on bursaries.</p> <p>SJ/DT to meet to agree the current way forward re managing the G-Suite for electronic payments – this needs to be followed up and actioned.</p>	<b>ALL</b>  <b>SJ/DT</b>
7.	<p><b>Bursary Call</b></p>	

	<p>Based on financial position we still plan to offer bursaries in 2022.</p> <p>Discussed the potential of offering pedagogic bursaries – and agreed that the funding should be the same as for research, with similar requirements with regards output/conference presentation from the research.</p> <p>Sarah and Joan to meet to write the bursary specification for pedagogic bursaries – still to be done.</p> <p>Given current circumstances there are still several previous bursaries ongoing that have required extensions. Give them a further 9 months to spend funds. Hafez has agreed to lead on Bursaries – update on position for next meeting.</p> <p>We previously agreed a maximum budget of £12k for all of them. Number to be offered to be decided. Change of plan with regards when they will be launched, but proposed September 2022.</p>	<p><b>SJ/JB</b></p> <p><b>HA</b></p>
<b>8.</b>	<p><b>Professional Bodies Update</b> No further update this meeting – update next time.</p>	<b>PJohal/LW</b>
<b>9.</b>	<p><b>AOB</b> Vacancies on the committee have been advertised, but no applications received yet. Will readvertise with the conference information. EOI's from any interested parties to be sent to Secretary by Friday 22<sup>nd</sup> April in time to compile information for AGM on 5<sup>th</sup> May.</p> <p>Siobhan has decided to step down from the Committee. We will thank her officially at the AGM when her term of office finishes, but we thanked her informally for everything that she has done to date for our network. You will be missed Siobhan!</p>	<b>SJ</b>
<b>10.</b>	<p><b>Date of next Committee Meeting</b> <b>FRIDAY 29<sup>th</sup> APRIL 09.00- 10.00 via Zoom TO COMPILE QUESTIONS FOR CONFERENCE SPEAKERS</b> <a href="https://swanseauniversity.zoom.us/j/97575192923?pwd=UktadndRZUVjR1JYcDMxZURkbFZVUT09">https://swanseauniversity.zoom.us/j/97575192923?pwd=UktadndRZUVjR1JYcDMxZURkbFZVUT09</a></p> <p>Meeting ID: 975 7519 2923 Passcode: 052105</p> <p><b>MONDAY 23<sup>rd</sup> MAY 09.00 – 10.00 via Zoom TO WELCOME NEW COMMITTEE members and plan for the year ahead.</b> <a href="https://swanseauniversity.zoom.us/j/95159984758?pwd=SEVtaTRzUGJxdTdBaytldWYyc kQwUT09">https://swanseauniversity.zoom.us/j/95159984758?pwd=SEVtaTRzUGJxdTdBaytldWYyc kQwUT09</a></p> <p>Meeting ID: 951 5998 4758 Passcode: 371056</p>	
	<b>Meeting closed at 10.45</b>	