

## COMMITTEE OF DEPARTMENTS OF ACCOUNTING AND FINANCE

**Executive Committee Meeting**

**Virtually via Zoom**

**22<sup>nd</sup> Oct 2021**

**Meeting started at 13.00**

Item		Action
<b>1.</b>	<p><b>Attendance and apologies</b></p> <p><u>Present:</u> Joan Ballantine, Sarah Jones, Siobhan Goggin, Paul Jennings, David Trodden (Left 14:30), Parminder Johal, Seyi Adesina, Hafez Abdo (left 14.00), Lisa Weaver (joined 13.50)</p> <p>Apologies: Darren Sparkes</p>	
<b>2.</b>	<p><b>Minutes from previous meeting</b></p> <p>Siobhan has spent a number of hours updating things and will tidy up spreadsheet and match to NSS spreadsheet to ensure all universities are covered.</p> <p>SJ to create new copy of mailing list for Siobhan</p> <p>All committee members to look at current list of members and see if there are at least 2 institutions (NOT ALREADY ON THE LIST) they can give personal recommendations to David to contact.</p> <p>PJ has set up capturing more details from attendees on signing up to conference/workshops Eventbrite as follows: What Uni they work at? Best description of role? HoS/HoD, Section Lead/Course Lead, Prof/Lecturer/Teaching fellow Are you the principle contact for Accg programmes at your institution Y/N If N – can you give the contact details for the main contact (with their permission)</p> <p>Post event, this data will be added to the CDAF mailing list – PJ to send to SG</p> <p>Treasure provided a list of universities that he has contacted, but requires further help in following up. Joan to draft an email and committee members (as per list below) to email inviting to join CDAF. Please cc David Trodden PJ – contact Magda in Essex, Phyllis in Bournemouth, Amanda Uni of EA , Xie Yang in Anglia Ruskin SJ – contact Ian Crawford in Bath, Aydin Ozkan in Huddersfield, Don Egginton in Leicester</p>	<p><b>SG /JB</b></p> <p><b>SJ</b></p> <p><b>PJennings /SG</b></p> <p><b>ALL &amp; JB</b></p>

	<p>JB – contact Ciaran Connelly in Queens UB, Chris Humphrey Manchester, Elizabeth Gammie, Becky Lees Kingston, Saeed Akbar in Bradford,  DT – contact Alan Sangster in Aberdeen, Robert in Imperial  SG – contact Justine Simpson in Leeds Beckett  LW – contact Simon Finley in BCU  SA – contact Warwick Funnel &amp; Michele Bigoni in Kent  HA – Zakaria in Uni of Central Lancashire</p> <p>Vacancies on CDAF Committee:  Chair, Vice- Chair, Secretary and one ordinary member positions will become available, plus 2 co-opted members. SJ to advertise via BAFA newsletter</p>	<b>SJ</b>
<b>3.</b>	<p><b>Chairs Update</b>  The Chair mentioned that the BAFA conference will be held face to face next year. Other than this, no other specific items other than the business covered in the other items.</p>	
<b>4.</b>	<p><b>Conference Update</b>  See 5 below</p>	
<b>5.</b>	<p><b>Workshop Update</b></p> <p>Survey to CDAF Members from the last workshop– Lisa has shared the results of the survey from the last workshop and the committee discussed the implications of the results with regards online v face to face events.  The committee decided that we would hold the workshops and the conference online for the immediate future, however there is scope to move back to face to face events for the workshops late 2022 and 2023 and the conference in 2023.</p> <p><b>5<sup>th</sup> November 2021 – Venue Online</b>  <b>Planning Impact Case Studies: Managing the Process</b>  Thanks to Joan for organising - Chris Humphries from Manchester, Kelum Jayasinghe from Essex and Joan Ballantine confirmed as guest speakers.</p> <p>LW &amp; JB to construct short questionnaire to follow the workshop.</p> <p><b>4<sup>th</sup> March 2022 – Venue Online</b>  <b>Building Sustainability into the Accounting and Finance Curriculum</b></p> <p>Lisa has organised the ACCA guest speaker Yen-Pei Chen: manager in Professional Insights Team to accompany Ian Thomson from Birmingham.</p> <p><b>Planning for Conference 2022 – Thursday 5<sup>th</sup> May</b></p> <p>PJ – to contact Tracy re setting up conference online</p> <p>A few ideas came out following the survey of participants in the last workshop and committee members which were discussed in more detail.</p>	<p><b>LW/JB</b></p> <p><b>PJennings</b></p>

	<p>The committee decided on the theme of:</p> <p><b>A Bright Future for Accounting and Finance: Lessons Learnt and the Way Forward</b> SJ/JB to develop the conference themes</p> <p>Possible suggestions for inclusion in the conference: Student perspective – differing practices, via a panel of students – mix of years including UG and PG Staff perspective Assessment – proctoring and in person exams experience Anxieties</p> <p>Potential guest speakers were discussed. To be contacted in due course: Alan Sangster (Joan to contact) Phil Fitzgerald at Financial Reporting Lab at FRC (Lisa to contact) Alan Nelson – runs Accounting CPD.net written a report called the Future of Accounting LW has sent link re both to Committee members to review</p> <p>Any other suggestions for guest speakers – committee members to email SJ</p> <p><b>4<sup>th</sup> November 2022 – Venue TBC</b> Possible workshop theme: Degree inflation and what to do about it?</p> <p><b>3<sup>rd</sup> March 2023 &amp; possible conference in May 2023 – Venue TBC</b> The Impact of AI and digital technology – are we preparing our students for their career journeys?</p>	<p><b>SJ/JB</b></p> <p><b>LW</b></p> <p><b>ALL</b></p>
<p><b>6.</b></p>	<p><b>Treasurers Update</b> Discussed membership and follow up emails – see above.</p> <p>31 paid up members at the moment, with potential for further to sign up.</p> <p>Bank balance £ £38,217, approx. £9k committed to bursaries. Report submitted to committee.</p> <p>SJ/DT to meet to agree the current way forward re managing the G-Suite for electronic payments – this needs to be followed up and actioned.</p>	<p><b>SJ/DT</b></p>
<p><b>7.</b></p>	<p><b>Bursary Call</b> Based on financial position we discussed offering bursaries again in 2022.</p> <p>4 bursaries x £2,000 each would be the base level available. Still to decide whether offering pedagogic bursaries, but this can be decided at future stage.</p> <p><i>‘We particularly welcome those doing accounting and finance education research’ – proposed outputs to be determined as part of submission.</i></p> <p>Launch in February/March 2022 – put call out in next BAFA newsletter To apply your uni needs to be a member of CDAF.</p>	<p><b>SJ</b></p>

8.	<b>Professional Bodies Update</b>  To be discussed at next meeting	<b>PJohal/LW</b>
9.	<b>AOB</b> <b>None noted.</b>	
10.	<b>Date of next Committee Meeting</b> <b>FRIDAY 10<sup>th</sup> December 09.30- 11.00 via Zoom</b> <a href="https://swanseauniversity.zoom.us/j/98736911227?pwd=VW9FcXBwNVNzc2VFcjM2K25Gb2FPdz09">https://swanseauniversity.zoom.us/j/98736911227?pwd=VW9FcXBwNVNzc2VFcjM2K25Gb2FPdz09</a>  Meeting ID: 987 3691 1227 Passcode: 694173	
	<b>Meeting closed at 15.00</b>	