

## COMMITTEE OF DEPARTMENTS OF ACCOUNTING AND FINANCE

**Executive Committee Meeting**  
**Virtually via Zoom**  
**22nd July 2020**

**Meeting started at 09.35am**

Item		Action
1.	<p><b>Attendance and apologies</b> Present: Joan Ballantine, Sarah Jones, Siobhan Goggin, Seyi Adesina, Lisa Weaver, David Trodden, Darren Sparkes Paul Jennings – joined at 10.15 via Skype Hafez Abdo – joined at 10.30 Parminder Johal – left at 10</p>	
2.	<p><b>JB welcomed David and Darren to the Committee</b></p> <p><b>Minutes from previous meeting</b> SJ to check JB's corrections to previous minutes and recirculate. Minor amendments so minutes were approved (JB) and seconded (PJ) as an accurate record of the meeting.</p> <p>Mailing lists have been updated but still short of HOD names, although subject group head may be the lead in depts. This needs further work from the Committee to assist in getting this done and getting contact details for the universities who are not part of the network in an aim to get 60 Universities signed up. SJ to send out lists for colleagues to contact Uni's for details.</p> <p><u>Update on bursaries 2019/2020</u> No further update from previous meeting.</p> <p>Joan reported on her/CDAF and CPAF's involvement in shortlisting nominations for REF panels.</p> <p><u>CDAF/CPAF</u> 1. Joint Bursary (and possibly with Accg Education SIG) – no further update to date. Joan to progress when possible with Accg Ed SIG Committee. 2. CPAF (Elaine Harris) has emailed with regards a research mentoring scheme to focus on ECR's from both traditional research and pedagogic backgrounds.</p> <p><u>Survey for the network</u> The survey undertaken during the initial stages of lockdown was very well received and this sort of engagement with the network needs to be extended. SJ and JB to follow up.</p>	<p><b>SJ / ALL</b></p> <p><b>JB</b></p> <p><b>JB/SJ</b></p>

3.	<p><b>Chairs Update</b> Covered in the update of the minutes and other agenda items.</p>	
4.	<p><b>Committee roles and responsibilities</b> We all need to be more active in promoting CDAF – unanimous agreement for increased Twitter and LinkedIn activity. Each member of the executive needs to consider if they can be more active in between CDAF events.</p> <p>Chair, Vice Chair, Secretary and Treasurer – as elected</p> <p>Conference Organisation - Siobhan Goggin Professional bodies – Parminder Johal and Lisa Weaver Bursaries – Hafez Abdo Newsletter production – Paul Jennings Website &amp; Social Media – Seyi trying to link to professional bodies Workshops – Paul leading but Darren and others to assist</p>	ALL
5.	<p><b>Conference Update</b> 6<sup>th</sup> – 7<sup>th</sup> May 2021 Virtual conference. Theme: Understanding Scholarship – Issues and Challenges JB to contact speakers who had agreed to speak at this year’s conference and see if they are available for next year.</p> <p>As previously suggested a Professional Development Event and AGM – to encourage attendance? Still under consideration.</p>	JB
6.	<p><b>Workshop Update</b> Update website</p> <p><b>2<sup>nd</sup> October 2020 – ONLINE</b> “Assessment and Accreditation – Straight from the horse’s mouth.” Paul to organise Investigate with the professional bodies a summary of the developments under Covid 19, how the professional bodies responded to these, what they expect in the medium term and how do they think that Universities should address remote assessment and accreditation issues. Possible panel type discussion about the key issues.</p> <p><b>5<sup>th</sup> March 2021 – ONLINE</b> “New Dawns for Accounting and Finance – Reflections on Business Development” What is the landscape post Covid 19, trends in China, India and Malaysia and how do we in A&amp;F develop these markets successfully?.</p> <p><b>5<sup>th</sup> November 2021 – ACCA London</b> Writing Impact Case Studies – was not discussed at this meeting so will need to be addressed at the next meeting</p>	<p>SA</p> <p>PJennings</p> <p>DSparkes/ LW / PJennings</p> <p>PJennings/ ALL</p>
7.	<p><b>Treasurers Update</b> Handover to new Treasurer completed and bank access sorted. Bank balance £31k although a number of outstanding commitments for bursaries.</p>	

	<p>BAFA developing an automatic subscription payment portal on the website, which should ease some of the problems of collecting payments. This should hopefully be in place later in the year.</p> <p>SJ/DT and JB to meet to agree the current way forward and managing the G-Suite</p> <p>We were looking to launch pedagogic bursaries at the conference in May 2020 – but this has been put back due to focus on research bursaries this financial year.</p> <p>To be revisited for 2021 in conjunction with potential professional body input.</p>	<p><b>SJ/DT/JB</b></p> <p><b>JB / HA</b></p> <p><b>JB/LW/PJohal</b></p>
<b>8.</b>	<p><u>Professional bodies</u></p> <p>Lisa updated the meeting.</p> <p>CIOT – following initial contact keen to get involved and to collaborate and network further</p> <p>CIPFA – initial contact made, and meeting to follow.</p> <p>Planned contact with other bodies (ICAEW, ACCA, CIMA and ICAS) over the summer to continue the relationship building.</p>	
<b>9.</b>	<p><b>AOB</b></p> <p>Committee to consider funding of further bursaries specifically related to COVID impact. Agreed that we could fund up to £10,000.</p>	<b>SJ/DT/JB</b>
<b>10.</b>	<p><b>Date of next Committee Meeting</b>  <b>Friday 2<sup>nd</sup> October – virtually. Time TBC around the workshop time.</b></p>	
	<b>Meeting closed at 11.45</b>	